

2 MAY 1974

MEMORANDUM FOR: Director of Logistics

Dear Frank:

I was particularly taken with the format of the March 1974 Contract Activity Report. The way you've listed it by Directorate, type of obligation, pending negotiation, and short-fall is very meaningful. I deeply suspect, however, that the architect of the format is [ ] and, therefore, the credit is due him. On the other hand, I don't want to give him too much credit because his format is better than the original, which I happen to have devised a couple of years ago.

STAT

*15/ Jack*  
John F. Blake  
Associate Deputy Director  
for  
Management and Services

ADD/M&S:JFB/ms (2 May 74)

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